

Board of Trustees:
 President John Brudnak
 Secretary Beth Damas Kaspar
 Treasurer Jayne Schirmacher
 Trustee Tina Zekich
 Trustee Angela Greenfield
 Fire Chief:
 Michael Schofield



ORLAND FIRE PROTECTION DISTRICT
 Administration Center
 9790 West 151st Street • Orland Park, IL 60462
 708/349-0074 • Fax 708/349-0354
 www.orlandfire.org



Internationally Accredited Agency

**BOARD OF TRUSTEES
 REGULAR MEETING**

TUESDAY, SEPTEMBER 26, 2023 - 5:00 PM



APPROVED
 10-24-23

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| <p>The Regular Meeting of the Board of Trustees was called to order at 5:00 p.m. by Board President John Brudnak for the purpose of conducting all regular business of the District, proper notice having been given.</p> <p>PRESENT: Trustees Brudnak, Kaspar, Zekich, Schirmacher ABSENT: Trustee Greenfield</p> <p>OTHERS PRESENT: Fire Chief Mike Schofield, Deputy Chief Nick Cinquepalmi, Finance Director Kerry Sullivan, Human Resources Director Alice Stevenson, Attorney Megan Roche and Recording Secretary Gerry Strunka.</p> | <p>OPENING MEETING</p> <p>ROLL CALL</p> |
| <p>No Public Comments.</p> | <p>PUBLIC COMMENTS</p> |
| <p>Chief Schofield presented the Board with the CFAI Accredited Agency Award that will hang in the Board Room</p> <p><i>Trustee Greenfield joined the meeting at 5:06 p.m.</i></p> | <p>PRESENTATION OF CFAI AWARD</p> |
| <p>A motion to approve the Regular Meeting Minutes of August 22, 2023, was made by Trustee Zekich and seconded by Trustee Kaspar. Motion carried.</p> <p>Ayes: Trustees Zekich, Kaspar, Brudnak, Greenfield, Schirmacher Nays: None Absent: None</p> | <p>APPROVAL OF MINUTES</p> |
| <p>Kerry Sullivan reported on:</p> <ul style="list-style-type: none"> GEMT Reimbursement Program re: Medicaid Property Taxes Need for Special Meeting in October re: 2024 Budget | <p>FINANCE REPORT</p> |
| <p>No report at this time.</p> | <p>COMMUNICATIONS</p> |
| <p>No report at this time.</p> | <p>LOCAL 2754</p> |
| <p>No report at this time.</p> | <p>LOCAL 134</p> |

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| <p>No report at this time.</p> | <p>COMMUNICATIONS FROM THE BOARD</p> |
| <p>Chief Schofield reported:</p> <ul style="list-style-type: none"> • Attended several MABAS 19 meetings • We held several Chiefs’ meetings • Completed all of our OSHA Issues • We held our monthly Staff meeting • We help a promotional Ceremony for 4 Engineers and 1 Lieutenant • We received our Accreditation • Station 3 remodeling began • We are completing our budget meetings • Working with dispatch on Cad to Cad roll out • Held our annual 911 service • Preparing for Labor negotiations • Attended workers Comp and Health Insurance meetings | <p>CHIEF’S REPORT</p> |
| <p>No Old Business</p> | <p>OLD BUSINESS</p> |
| <p>A Motion to place Items A-H on a Consent Agenda:</p> <ul style="list-style-type: none"> A. District Treasurer’s Report in the amount of \$3,062,073; Cook County Grant Treasurer’s Report in the amount of \$79,961 and IT Project \$251,129; B. RFBA 23-78 Approval to go out to bid for the modification of the strip mall prop to accommodate live fire training within the prop. (not to exceed \$95,000); C. RFBA 23-79 Approval to go out to bid for the delivery of the courses funded by the Cook County Grant; D. RFBA 23-80 Approval to renew the annual subscription to Egnyte, an all-in-one solution for storage and desktop back-up (\$7,704); E. RFBA 23-81 Approval of engagement letter with PKF Mueller LLP to conduct the District’s audits for years ending December 2023 (\$49,400), 2024 (\$51,400) and 2025 (\$53,400); F. RFBA 23-82 Approval to replace the LED light sign at Station 4 which is unrepairable (lowest quote \$29,167); G. RFBA 23-83 Approval of maintenance contract with Central Square Technologies for the remainder of 2023 (not to exceed \$20,334); H. RFBA 23-84 Approval of Intergovernmental Agreement with the Village of Calumet Park for Fleet Maintenance and Repair Services. <p>was made by Trustee Zekich and seconded by Trustee Kaspar. Motion carried.</p> <p>Ayes: Trustees Zekich, Kaspar, Brudnak, Greenfield, Schirmacher Nays: None Absent: None</p> <p>A Motion to approve the Consent Agenda was made by Trustee Zekich and seconded by Trustee Kaspar. Motion carried.</p> | |

Minutes of Regular Meeting
 Board of Trustees
 September 26, 2023

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| <p>Ayes: Trustees Zekich, Kaspar, Brudnak, Greenfield, Schirmacher Nays: None Absent: None</p> | |
| <p>A Motion to go to Closed Session was made by Trustee Zekich and seconded by Trustee Kaspar. Motion carried. <i>(Adjourned to Closed Session at 5:09 p.m.)</i></p> | <p>CLOSED SESSION</p> |
| <p>The Regular Open Session resumed at 5:22 p.m. The following Trustees were present at roll call: Trustees Brudnak, Greenfield, Kaspar, Zekich <i>(Trustee Schirmacher was present but not heard due to technical difficulty)</i></p> | <p>RETURN TO OPEN SESSION</p> |
| <p>There being no further business, a motion to adjourn the meeting was made by Trustee Zekich and seconded by Trustee Greenfield at 5:23 p.m. Motion carried.</p> <p>Ayes: Trustees Zekich, Greenfield, Brudnak, Kaspar Nays: None Absent: Trustee Schirmacher <i>(Present but technical difficulty)</i></p> <p>Meeting adjourned.</p> | <p>ADJOURNMENT</p> |

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ISO Class 1



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RATIFIED MINUTES OF SEPTEMBER 26, 2023 REGULAR MEETING

These Board of Trustees Meeting Minutes from the September 26, 2023 Regular Board Meeting have been approved by the Executive Board of Trustees on October 24, 2023, and serve as the official record.

Prepared and Submitted By:

Beth Damas Kaspar Date: 10/24/23
Recording Secretary

Approved By:

Beth Damas Kaspar Date: 10/24/23
Board Secretary

(Seal)