

Board of Trustees:

President John Brudnak

Secretary Beth Damas Kaspar

Treasurer Jayne Schirmacher

Trustee Tina Zekich

Trustee Angela Greenfield

Fire Chief:

Michael Schofield



ORLAND FIRE PROTECTION DISTRICT

Administration Center

9790 West 151st Street • Orland Park, IL 60462

708/349-0074 • Fax 708/349-0354

www.orlandfire.org



ISO Class 1



Internationally Accredited Agency

BOARD OF TRUSTEES

REVISED

REGULAR MEETING MINUTES

TUESDAY, JUNE 27, 2023 - 5:00 PM

 **APPROVED**
10-24-23

<p>The Regular Meeting of the Board of Trustees was called to order at 5:00 p.m. by Board President John Brudnak for the purpose of conducting all regular business of the District, proper notice having been given.</p> <p>PRESENT: Trustees Brudnak, Schirmacher, Kaspar, Zekich, Greenfield ABSENT: None</p> <p>OTHERS PRESENT: Fire Chief Michael Schofield, Deputy Chief Nick Cinquepalmi, Finance Director Kerry Sullivan, Human Resources Director Lucy McGlynn, Attorney Megan Roche and Recording Secretary Gerry Strunka.</p> <p>Kevin Bissell of PKF Mueller presented the 2022 Audit.</p>	<p>OPENING MEETING</p> <p>ROLL CALL</p> <p>PRESENTATION OF THE 2022 AUDIT</p>
<p>No Public Comments.</p>	<p>PUBLIC COMMENTS</p>
<p>A motion to approve the Regular Meeting Minutes of May 23, 2023, was made by Trustee Kaspar and seconded by Trustee Greenfield. Motion carried.</p> <p>Ayes: Trustees Kaspar, Greenfield, Brudnak, Schirmacher, Zekich Nays: None Absent: None</p>	<p>APPROVAL OF MINUTES</p>
<p>Kerry Sullivan gave her Finance Report.</p>	<p>FINANCE REPORT</p>
<p>No report at this time.</p>	<p>COMMUNICATIONS</p>
<p>OFPD Firefighters Local 2754 President Dan Fagan addressed the Board with regard to Agenda Item T. <i>Appointment of a Fire Commissioner to replace Trustee Beth Damas Kaspar</i> and expressed Local 2754's support of local resident and retired Chicago Lieutenant Craig Meyer being appointed as Fire Commissioner.</p>	<p>LOCAL 2754</p>
<p>No report at this time.</p>	<p>LOCAL 134</p>
<p>No report at this time.</p>	<p>COMMUNICATIONS FROM THE BOARD</p>
<ul style="list-style-type: none"> • Attended several MABAS 19 meetings 	<p>CHIEF'S REPORT</p>

Minutes of Regular Meeting
 Board of Trustees
 June 27, 2023

<ul style="list-style-type: none"> • We held several Chiefs' meetings • We completed the first part of the CAD update • We had a recruit resign, we will have 10 going to shift next week • We are preparing for our Accreditation evaluation this week • We are holding weekly EMS/Training meetings as well as weekly IT meetings • Working on an Engineers test next month • Attended multiple meetings with the Village of Orland Park and the Orland Police on the Orland Chamber Festival • We continue to work on items from our OSHA inspection • We held a meeting with ISO on June 13th • Station 3 remodeling waiting on bids • We held a CAD to CAD kick off meeting • We had Orland Hills Fest June 23,24,24 • We have our first open house at night and hope for a great turn out July 13th at our Training Center • Oakley Well rescue went very good 	
<p>No Old Business</p>	<p>OLD BUSINESS</p>
<p>A Motion to place Items A-S and U (We will table T until after Closed Session) on a Consent Agenda:</p> <ul style="list-style-type: none"> A. District Treasurer's Report in the amount of \$3,286,117; Cook County Grant Treasurer's Report in the amount of \$171,240; Worker's Compensation \$84,406 and IT Project \$17,028; B. RFBA 23-42 Approval for the renewal of the 12-month full-extended warranty coverage for the Driving Simulator (\$8,500) (*reimbursable through the FY 21 UASI Grant*); C. RFBA 23-43 Approval for the renewal of Vector Solutions (formerly Target Solutions) recording management of training records (\$15,164); D. RFBA 23-44 Approval for renewal of Image Trend Elite (\$42,643); E. RFBA 23-45 Approval to replace all front bumper hose with new double jacket polyester hose (Air One \$7,527); F. RFBA 23-46 Approval for purchase of 3" supply line hose for rigs (Air One \$19,980); G. RFBA 23-47 Approval for renewal of annual software subscription with Flow MSP (\$5,100); H. RFBA 23-48 Approval for the emergency repair of Engine 8 due to water mixing with gear oil (\$14,866); I. RFBA 23-49 Approval to repair damage to the roof of Ambulance 5 (Estimate from Fire Service Inc. \$7,221); J. RFBA 23-50 Approval to complete our 2023 annual SCBA packs and face pieces flow test (not to exceed \$7,000); K. RFBA 23-51 Approval for our annual pressure test our fire hose per NFPA 1962 (\$11,400); L. RFBA 23-52 Approval of the 2024 Budget calendar; 	<p>NEW BUSINESS</p>

<p>M. RFBA 23-53 Approval to promote the next Battalion Chief (N. Tufts) due to the 6/2/23 retirement of B/C Stachnik, effective 6/13/23; and recommend to the Board of Fire Commissioners to promote the next Lieutenant (D. Fagan) due to the promotion of Lieutenant Tufts, effective 6/13/23;</p> <p>N. RFBA 23-54 Approval of a State of IL - Department of Transportation Intergovernmental Agreement for Orland Fire Protection District's cost participating with the emergency vehicle pre-emption equipment at 135th & Route 7 (\$10,350);</p> <p>O. RFBA 23-55 Approval to purchase Two (2) Pierce Enforcer Chassis Pumpers per agreed upon specifications to replace OFPD Engines 8 and 19 (\$2,623,777);</p> <p>P. RFBA 23-56 Approval of the proposed 5-Year Capital Budget;</p> <p>Q. RFBA 23-57 Approval to replace a stokes basket and rigging bags on both Trucks 1 and 4 (not to exceed \$9.700);</p> <p>R. RFBA 23-58 Approval to transfer \$600,000 from the Ambulance Fund to the Retiree Health Trust Fund and \$1,500,000 from the Ambulance Fund to the Capital Fund;</p> <p>S. RFBA 23-59 Approval to enter into a contract with Pulse Point to connect CPR/AED trained individuals within the community to someone nearby having a cardiac arrest (\$10,000 implementation, \$10,500 annual fee);</p> <p>U. RFBA 23-61 Approval of Resolution 2023-04 to Allow Trustee Schirmacher to Attend Regular and Special, Open and Closed Session Board Meetings via Electronic Video or Audio Conferencing through December 31, 2023.</p> <p>was made by Trustee Kaspar and seconded by Trustee Brudnak. Motion carried.</p> <p>Ayes: Trustees Kaspar, Brudnak, Greenfield, Schirmacher, Zekich Nays: None Absent: None</p> <p>A motion to approve Consent Agenda Items A-S and U was made by Trustee Zekich and seconded by Trustee Greenfield. Motion carried.</p> <p>Ayes: Trustees Zekich, Greenfield, Brudnak, Kaspar, Schirmacher Nays: None Absent: None</p>	
<p>At 5:32 p.m. a Motion to go into Closed Session for Items A, B, C:</p> <p>A. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Orland Fire Protection District or legal counsel;</p> <p>B. Collective negotiating matters between the Orland Fire Protection District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees;</p> <p>C. The selection of a person to fill a public office;</p> <p>was made by Trustee Kaspar and seconded by Trustee Brudnak. Motion carried.</p> <p>Ayes: Trustees Kaspar, Brudnak, Greenfield, Schirmacher, Zekich</p>	<p>CLOSED SESSION</p>

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<p>Nays: None Absent: None</p>	
<p>At 6:34 p.m. a Motion to reconvene Open Session was made by Trustee Kaspar and was seconded by Trustee Greenfield. Motion carried. Ayes: Trustees Kaspar, Greenfield, Brudnak, Schirmacher, Zekich Nays: None Absent: None</p> <p>With regard to Agenda Item T: T. RFBA 23-60 Approval to discuss and appoint a Fire Commissioner to replace Beth Damas Kasper</p> <p>Trustee Kaspar made a motion to nominate Donald Jeffers as Fire Commissioner and it was seconded by Trustee Schirmacher. Motion carried. Ayes: Trustees Kaspar, Schirmacher, Brudnak, Greenfield Nays: Trustee Zekich Absent: None</p>	<p>RECONVENE</p>
<p>There being no further business, a motion to adjourn the meeting was made by Trustee Kaspar and seconded by Trustee Greenfield at 6:35 p.m. Motion carried. Ayes: Trustees Kaspar, Greenfield, Brudnak, Schirmacher, Zekich Nays: None Absent: None</p> <p>Meeting adjourned.</p>	<p>ADJOURNMENT</p>