

Board of Trustees:
 President John Brudnak
 Secretary Beth Damas Kaspar
 Treasurer Jayne Schirmacher
 Trustee Tina Zekich
 Trustee Angela Greenfield
 Fire Chief:
 Michael Schofield



ORLAND FIRE PROTECTION DISTRICT

Administration Center
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www.orlandfire.org



APPROVED

8.22.23

**BOARD OF TRUSTEES
 REGULAR MEETING
 TUESDAY, JULY 25, 2023 - 5:00 PM**

<p>The Regular Meeting of the Board of Trustees was called to order at 5:04 p.m. by Board President John Brudnak for the purpose of conducting all regular business of the District, proper notice having been given.</p> <p>PRESENT: Trustees Brudnak, Kaspar, Zekich, Greenfield ABSENT: Trustee Schirmacher</p> <p>OTHERS PRESENT: Fire Chief Michael Schofield, Deputy Chief Nick Cinquepalmi, Finance Director Kerry Sullivan, Acting Human Resources Director Alice Stevenson, Attorney Megan Roche and Recording Secretary Gerry Strunka.</p>	<p>OPENING MEETING</p> <p>ROLL CALL</p>
<p>No Public Comments.</p>	<p>PUBLIC COMMENTS</p>
<p>A motion to approve the Regular Meeting Minutes of June 27, 2023, was made by Trustee Zekich and seconded by Trustee Greenfield. Motion carried.</p> <p>Ayes: Trustees Zekich, Greenfield, Brudnak, Kaspar Nays: None Absent: Trustee Schirmacher</p>	<p>APPROVAL OF MINUTES</p>
<p>Kerry Sullivan requested the Board amend the Treasurer's Report to add a \$7,483.65 health insurance bill. The new total is \$2,762,260.65.</p>	<p>FINANCE REPORT</p>
<p>No report at this time.</p>	<p>COMMUNICATIONS</p>
<p>No report at this time.</p>	<p>LOCAL 2754</p>
<p>No report at this time.</p>	<p>LOCAL 134</p>
<p>No report at this time.</p>	<p>COMMUNICATIONS FROM THE BOARD</p>

<ul style="list-style-type: none"> • Attended several MABAS 19 meetings • We held several Chiefs' meetings • We have been working with the Orland Police on a backup Dispatch Center • Held many meetings with the Union on an MOU for the Utility vehicle • We are requesting the promotion of 4 Engineers as soon as the listed is established • All new recruits are on the street working • We passed our Accreditation evaluation, and now we have one final step to go at the end of August • We are holding weekly EMS/Training meetings as well as weekly IT meetings • The Engineers testing has started and will be completed mid-August • We continue to work on items from our OSHA inspection • Station 3 remodeling waiting on bids • We held a CAD to CAD kick off meeting • We had our first open house at night we had a good turnout and have several recommendations for next year • We have the Taste of Orland Coming up August 4-6, also Night out against Crime August 1st. 	CHIEF'S REPORT
No Old Business	OLD BUSINESS
<p>A Motion to place and approve Items A-L after amending Item A. District's Treasurer's Report to add a \$7,483.65 health insurance bill, and excluding Item J and tabling Item L. on a Consent Agenda:</p> <ul style="list-style-type: none"> A. District Treasurer's Report in the amount of \$2,762,261; Cook County Grant Treasurer's Report in the amount of \$54,737; B. RFBA 23-62 Approval of a Memorandum of Understanding 23-01 to evaluate the feasibility, costs and benefits of staffing a Utility Vehicle; C. RFBA 23-63 Approval of Resolution 2023-05 Authorizing an Intergovernmental Agreement for Participation in the Mutual Aid Box Alarm System (MABAS Master Agreement 2022); D. RFBA 23-64 Approval to purchase the other half of hose to assure consistency across our fire apparatus (half approved June '23) (\$7,527); E. RFBA 23-65 Approval for C-V Custom Countertops & Cabinets for Millwork portion of Station 3 remodel (per 7/17/23 bid opening and checking several references)(\$54,696); F. RFBA 23-66 Approval for Best Plumbing for the plumbing portion of Station 3 remodel (per 7/17/23 bid opening and checking several references)(\$74,500); G. RFBA 23-67 Approval to move forward with the Station 3 renovation project; H. RFBA 23-68 Approval to promote 4 Engineers immediately upon the posting of the new Engineer Eligibility List; I. RFBA 23-69 Approval of Separation Agreement with Human Resources Director; 	

<p>J. RFBA 23-70 Approval to have our Attorney enter into an agreement with the Village of Orland Park for architectural and engineering services for a backup dispatch center (not to exceed \$60,000); (tabled this month pending further investigation by our Attorney)</p> <p>K. RFBA 23-71 Approval to enter into a contract with Central Square Technologies regarding the CAD2CAD Vendor selection (not to exceed \$610,000 funded through DCEO Grant);</p> <p>was made by Trustee Greenfield and seconded by Trustee Zekich. Motion carried.</p> <p>Ayes: Trustees Greenfield, Zekich, Brudnak, Kaspar Nays: None Absent: Trustee Schirmacher</p> <p>Next, with regard to Agenda Item:</p> <p>L. RFBA 23-72 Approval of IT Assessment contract (Prescient Solutions or Impact Network) (not to exceed \$25,000).</p> <p>A roll call vote was taken:</p> <p>Trustee Brudnak: Prescient Solutions Trustee Greenfield: Prescient Solutions Trustee Kasper: Prescient Solutions Trustee Schirmacher: ABSENT Trustee Zekich: Prescient Solutions</p> <p>Prescient Solutions was unanimously selected to enter into an IT Assessment contract.</p> <p>Ayes: Trustees Brudnak, Greenfield, Kaspar, Schirmacher, Zekich Nays: None Absent: None</p>	
<p>There being no further business, a motion to adjourn the meeting was made by Trustee Zekich and seconded by Trustee Greenfield at 5:14 p.m. Motion carried.</p> <p>Ayes: Trustees Zekich, Greenfield, Brudnak, Kaspar Nays: None Absent: Trustee Schirmacher</p> <p>Meeting adjourned.</p>	<p>ADJOURNMENT</p>