

Board of Trustees:  
 President John Brudnak  
 Secretary Beth Damas Kaspar  
 Treasurer Jayne Schirmacher  
 Trustee Tina Zekich  
 Trustee Angela Greenfield  
 Fire Chief:  
 Michael Schofield



**ORLAND FIRE PROTECTION DISTRICT**  
 Administration Center  
 9790 West 151st Street • Orland Park, IL 60462  
 708/349-0074 • Fax 708/349-0354  
 www.orlandfire.org



**BOARD OF TRUSTEES  
 REGULAR MEETING  
 TUESDAY, DECEMBER 17, 2024 - 5:00 PM**

 **APPROVED**  
 1-28-25

<p>The Regular Meeting of the Board of Trustees was called to order at 5:04 p.m. by Board President John Brudnak for the purpose of conducting all regular business of the District, proper notice having been given.</p> <p><b>PRESENT:</b> Trustees Brudnak, Greenfield, Kaspar, Zekich  <b>ABSENT:</b> Trustee Schirmacher</p> <p><b>OTHERS PRESENT:</b> Fire Chief Mike Schofield, Deputy Chief Nick Cinquepalmi, Finance Director Kerry Sullivan, HR Director Alice Stevenson, Attorney Megan Roche Steigauf and Recording Secretary Gerry Strunka.</p>	<p><b>OPENING MEETING</b></p> <p><b>ROLL CALL</b></p>
<ul style="list-style-type: none"> <li>Liz Gorman spoke, addressing the issue of her association with Gaylord Insurance questioned at the November, 2024 Meeting, and stated that she is not an employee or agent of record of Gaylord Insurance</li> <li>Paul O'Grady spoke regarding a former diversity consultant OFPD hired in 2017, Irma Hollaway</li> </ul>	<p><b>PUBLIC COMMENTS</b></p>
<p>Trustee Kaspar made a Motion to open the Public Hearing on the Amended Budget Ordinance &amp; Annual Appropriations of the Orland Fire Protection District for the year beginning January 1, 2024 and ending December 31, 2024, and it was seconded by Trustee Greenfield. Motion carried.</p> <p><b>Ayes:</b> Trustees Kaspar, Greenfield, Brudnak, Zekich  <b>Nays:</b> None  <b>Absent:</b> Trustee Schirmacher</p> <p>Kerry Sullivan spoke to the Amended Budget and asked for any questions.</p> <p>Hearing Closed.</p>	<p><b>PUBLIC HEARING  ON THE AMENDED  BUDGET  ORDINANCE &amp;  ANNUAL  APPROPRIATIONS  FOR 2024</b></p>
<p>A motion to approve the Regular Meeting Minutes of November 19, 2024, was made by Trustee Zekich and seconded by Trustee Greenfield. Motion carried.</p> <p><b>Ayes:</b> Trustees Zekich, Greenfield, Kaspar, Brudnak  <b>Nays:</b> None  <b>Absent:</b> Trustee Schirmacher</p>	<p><b>APPROVAL OF  MINUTES</b></p>

Kerry Sullivan gave the Finance Report	<b>FINANCE REPORT</b>
<p>Alice Stevenson reported: Open Enrollment finalized; working on upcoming Battalion Chief testing; and processing background checks on candidates for upcoming 2025 Academy</p> <p><i>Trustee Kaspar asked if all sworn and non-sworn personnel have been given information on G-Force. HR Director Stevenson reported it was included in Open Enrollment packet handout but there will be presentations after the start of the new year.</i></p>	<b>HUMAN RESOURCES</b>
No report at this time.	<b>COMMUNICATIONS</b>
No report at this time.	<b>LOCAL 2754</b>
No report at this time.	<b>LOCAL 134</b>
No report at this time.	<b>COMMUNICATIONS FROM THE BOARD</b>
<ul style="list-style-type: none"> <li>• We held several Chiefs' meetings</li> <li>• Ambulance 1 evaluation is underway</li> <li>• Our new website is operational</li> <li>• Working on end of the year projects and first quarter 2025 projects</li> <li>• The cancer screening program has been completed and went very well; any issues of concern have been relayed to the firefighters by the testing agency</li> <li>• We are working with the Cook County Forest Preserve to allow us to use a old house for training. The Forest Preserve recently bought a 20-acer track on 167 just west of American Sales building</li> <li>• We had the opportunity to do high-rise training in Itasca over the last 2 weeks. Itasca Fire District along with the Illinois Fire Service Institute was able to acquire a 5-story building that is scheduled to be demolished. This gave us the opportunity to do live fire training on a multi-story building</li> <li>• Finalizing the Battalion Chiefs exam timeline</li> <li>• Beginning background checks for the 2025 Fire Academy</li> </ul>	<b>CHIEF'S REPORT</b>
No Old Business at this time	<b>OLD BUSINESS</b>
<p>Trustee Kaspar made a Motion to place items A-M on a Consent Agenda, and it was seconded by Trustee Brudnak. Motion did not pass.</p> <p><b>Ayes:</b> Trustees Kaspar, Brudnak  <b>Nays:</b> Trustees Greenfield, Zekich  <b>Absent:</b> Trustee Schirmacher</p> <p>Trustee Zekich stated that she would like to remove Item B. at this time and did not need any further discussion.</p> <p>A Motion to place items A, and C-M:</p> <p>A. District Treasurer's Report in the amount of \$3,479,189 and Cook County Grant in the amount of \$879;</p> <p>C. RFBA 24-117 Request approval of Ordinance 2024-07 Levying and Assessing Taxes of Orland Fire Protection District Cook County, IL for 2024;</p>	<b>NEW BUSINESS</b>

- D. RFBA 24-118 Request approval of Resolution 2024-04 to continue to abate a portion of Von Maur's real estate taxes;
- E. RFBA 24-119 Request approval of Resolution 2024-05 to Allow Trustee Jayne Schirmacher to attend Regular and Special Open and Closed Session Board Meetings via Electronic Video or Audio Conferencing through May 27, 2025;
- F. RFBA 24-120 Request approval of Resolution 2024-06 Setting Forth the Regular Meeting Schedule for the Board of Trustee of the Orland Fire District for the year 2025;
- G. RFBA 24-121 Request approval for annual renewal of Cohesity M365 Data Protect which is the backup service for Outlook e-mail, OneDrive and SharePoint (\$8,563);
- H. RFBA 24-122 Request approval to make the budgeted transfer of \$600,000 to the Retiree Health Trust Fund;
- I. RFBA 24-123 Request approval to transfer \$1,150,000 from the Ambulance Fund to the Capital Fund;
- J. RFBA 24-124 Request approval to increase wages for non-sworn, non-bargaining unit personnel by 4% effective 1/1/25 consistent with other district employees;
- K. RFBA 24-125 Request approval to allow the Training Division to encumber the remaining balance of the 2024 Training Facility budget for future projects;
- L. RFBA 24-126 Request approval of the 11-19-24 Decennial Committee Meeting Minutes and Final Report, and dissolution of the Efficiency Act Committee;
- M. RFBA 24-127 Request approval of the purchase of 11 sets of structural firefighter gear to replace current members gear to meet the cancer prevention initiative (not to exceed \$47,300).

on a Consent Agenda was made by Trustee Kaspar and seconded by Trustee Brudnak. Motion carried.

**Ayes:** Trustees Kaspar, Brudnak, Greenfield, Zekich  
**Nays:** None  
**Absent:** None

A Motion to approve Consent Agenda items A, and C-M was made by Trustee Kaspar and seconded by Trustee Brudnak. Motion carried.

**Ayes:** Trustees Kaspar, Brudnak, Greenfield, Zekich  
**Nays:** None  
**Absent:** None

A Motion to approve Agenda Item B:

- B. RFBA 24-116 Request to approve Ordinance 2024-06 Amended Budget Ordinance and Annual Appropriations of Orland Fire Protection District, Cook County, IL for Fiscal Year Beginning January 1, 2024 and ending December 31, 2024

was made by Trustee Kaspar and seconded by Trustee Brudnak. Motion did not pass.

Minutes of Regular Meeting  
Board of Trustees  
December 17, 2024

<p><b>Ayes:</b> Trustees Kaspar, Brudnak <b>Nays:</b> Trustees Greenfield, Zekich <b>Absent:</b> Trustee Schirmacher</p>	
<p>No Closed Session necessary.</p>	<p><b>CLOSED SESSION</b></p>
<p>There being no further business, a motion to adjourn the meeting was made by Trustee Kaspar and seconded by Trustee Zekich at 5:33 p.m. Motion carried.</p> <p><b>Ayes:</b> Trustees Kaspar, Zekich, Brudnak, Greenfield <b>Nays:</b> None <b>Absent:</b> Trustee Schirmacher</p> <p>Meeting adjourned.</p>	<p><b>ADJOURNMENT</b></p>

Board of Trustees:

President John Brudnak

Secretary Beth Damas Kaspar

Treasurer Jayne Schirmacher

Trustee Tina Zekich

Trustee Angela Greenfield

Fire Chief:

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**RATIFIED MINUTES DECEMBER 17, 2024 REGULAR MEETING**

These Board of Trustees Meeting Minutes from December 17, 2024 Regular Board Meeting have been approved by the Executive Board of Trustees on January 28, 2025, and serve as the official record.

**Prepared and Submitted By:**

*Berry Strumha* Date: 1/28/25  
Recording Secretary

**Approved By:**

*Beth Damas Kaspar* Date: 1/28/25  
Board Secretary



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