

Board of Trustees:  
 President John Brudnak  
 Secretary Beth Damas Kaspar  
 Treasurer Jayne Schirmacher  
 Trustee Tina Zekich  
 Trustee Angela Greenfield  
 Fire Chief:  
 Michael Schofield



**ORLAND FIRE PROTECTION DISTRICT**  
 Administration Center  
 9790 West 151st Street • Orland Park, IL 60462  
 708/349-0074 • Fax 708/349-0354  
 www.orlandfire.org



**BOARD OF TRUSTEES  
 REGULAR MEETING  
 TUESDAY, OCTOBER 22, 2024 - 5:00 PM**

**APPROVED**  
 11-19-24

<p>The Regular Meeting of the Board of Trustees was called to order at 5:02 p.m. Trustee Kaspar made a motion to appoint herself as President Pro Tem in Trustee Brudnak's absence for the purpose of conducting all regular business of the District, and it was seconded by Trustee Zekich. Motion Carried.</p> <p><b>Ayes:</b> Trustees Kaspar, Zekich, Greenfield  <b>Nays:</b> None  <b>Absent:</b> Trustees Brudnak, Schirmacher</p> <p><b>OTHERS PRESENT:</b> Fire Chief Mike Schofield, Deputy Chief Nick Cinquepalmi, Finance Director Kerry Sullivan, HR Director Alice Stevenson, Attorney Megan Roche Steigauf and Recording Secretary Gerry Strunka.</p>	<p><b>OPENING MEETING</b></p> <p><b>ROLL CALL</b></p>
<p>No Public Comments.</p>	<p><b>PUBLIC COMMENTS</b></p>
<p>A motion to approve the Regular Meeting Minutes of September 24, 2024, was made by Trustee Zekich and seconded by Trustee Greenfield. Motion carried.</p> <p><b>Ayes:</b> Trustees Zekich, Greenfield, Kaspar  <b>Nays:</b> None  <b>Absent:</b> Trustees Brudnak, Schirmacher</p> <p>A motion to approve the Special Meeting Minutes of October 8, 2024, was made by Trustee Zekich and seconded by Trustee Greenfield. Motion carried.</p> <p><b>Ayes:</b> Trustees Zekich, Greenfield, Kaspar  <b>Nays:</b> None  <b>Absent:</b> Trustees Brudnak, Schirmacher</p>	<p><b>APPROVAL OF MINUTES</b></p>
<p>Kerry Sullivan gave her Finance Report.</p>	<p><b>FINANCE REPORT</b></p>
<p>No report at this time.</p>	<p><b>HUMAN RESOURCES</b></p>
<p>No report at this time.</p>	<p><b>COMMUNICATIONS</b></p>
<p>No report at this time.</p>	<p><b>LOCAL 2754</b></p>
<p>No report at this time.</p>	<p><b>LOCAL 134</b></p>

<p>Trustee Zekich expressed her gratitude for the Orland Fire District’s participation in the Hurricane Relief collection drive sponsored by the Rotary Club of Orland Park in conjunction with St. Francis of Assisi Parish to benefit those affected by Hurricane Helene.</p>	<p><b>COMMUNICATIONS FROM THE BOARD</b></p>
<ul style="list-style-type: none"> <li>• We held several Chiefs’ meetings</li> <li>• We continue to work with the Village of Orland Park on a joint Inspection Task Force</li> <li>• Ambulance 1 evaluation is underway</li> <li>• Our new website is coming along very well and hope to have it operation in November</li> <li>• We are working on suggestions that were brought up at our last Decennial meeting</li> <li>• The new Utility Vehicle is expected to be in service in November</li> <li>• We met with OSHA in regard to an incident with our Firefighter</li> <li>• Our voluntary cancer screening is going well with well over 50% of the department signed up so far</li> <li>• Completed the budget review process</li> <li>• Working on so end of the year projects and first quarter 2025 projects</li> </ul>	<p><b>CHIEF’S REPORT</b></p>
<p>No Old Business at this time</p>	<p><b>OLD BUSINESS</b></p>
<p>A Motion to place Items A-F on a Consent Agenda:</p> <p>A. District Treasurer’s Report in the amount of \$3,962,238; Cook County Grant in the amount of \$108,410; and IT Project \$2,490;</p> <p>B. RFBA 24-96 Request approval to renew maintenance contract with ESRI which is mapping software to provide data to CAD systems, dashboards and other applications (\$6,074);</p> <p>C. RFBA 24-97 Request approval of the attached Resolution 2024-03 Resolution of the Orland Fire Protection District Declaring Its Official Intent to Reimburse Certain Capital Expenditures from the Proceeds of One or More Obligations to be Issued;</p> <p>D. RFBA 24-98 Request approval to recommend the Board of Fire Commissioners hire 6 new Firefighters from the Eligibility List to begin a Fire Academy in March, 2025;</p> <p>E. RFBA 24-100 Request approval to recommend the Board of Fire Commissioners promote the next Battalion Chief (Carl Jones), Lieutenant (Charles Murray) and Engineer (Anthony Kaskadden), effective 1/1/25, due to Battalion Chief William Leddin’s March 2025 retirement;</p> <p>F. RFBA 24-101 Request approval of annual subscription for secondary internet service (redundancy) (\$5,940).</p>	<p><b>NEW BUSINESS</b></p>

Minutes of Regular Meeting  
Board of Trustees  
October 22, 2024

<p>was made by Trustee Kaspar and seconded by Trustee Zekich. Motion carried.</p> <p><b>Ayes:</b> Trustees Kaspar, Zekich, Greenfield <b>Nays:</b> None <b>Absent:</b> Trustees Brudnak, Schirmacher</p> <p>A Motion to approve the Consent Agenda Items A-F was made by Trustee Zekich and seconded by Trustee Kaspar. Motion carried.</p> <p><b>Ayes:</b> Trustees Zekich, Kaspar, Greenfield <b>Nays:</b> None <b>Absent:</b> Trustees Brudnak, Schirmacher</p>	
<p>No Closed Session necessary.</p>	<p><b>CLOSED SESSION</b></p>
<p>There being no further business, a motion to adjourn the meeting was made by Trustee Greenfield and seconded by Trustee Zekich at 5:09 p.m. Motion carried.</p> <p><b>Ayes:</b> Trustees Greenfield, Zekich, Kaspar <b>Nays:</b> None <b>Absent:</b> Trustees Brudnak, Schirmacher</p> <p>Meeting adjourned.</p>	<p><b>ADJOURNMENT</b></p>

Board of Trustees:

President John Brudnak

Secretary Beth Damas Kaspar

Treasurer Jayne Schirmacher

Trustee Tina Zekich

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Fire Chief:

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Internationally Accredited Agency

**RATIFIED MINUTES OF OCTOBER 22, 2024 REGULAR MEETING**

These Board of Trustees Meeting Minutes from the December 19, 2023 Regular Board Meeting have been approved by the Executive Board of Trustees on November 19, 2024, and serve as the official record.

**Prepared and Submitted By:**

Mary Strenka Date: 11-19-24  
Recording Secretary

**Approved By:**

Beth Damas Kaspar Date: 11-19-24  
Board Secretary

(Seal)