

Board of Trustees:
 President John Brudnak
 Secretary Beth Damas Kaspar
 Treasurer Jayne Schirmacher
 Trustee Tina Zekich
 Trustee Angela Greenfield
 Fire Chief:
 Michael Schofield



ORLAND FIRE PROTECTION DISTRICT
 Administration Center
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**BOARD OF TRUSTEES
 REGULAR MEETING**

TUESDAY, SEPTEMBER 24, 2024 - 5:00 PM

 **APPROVED**
 10-22-24

<p>The Regular Meeting of the Board of Trustees was called to order at 5:02 p.m. by Board President John Brudnak for the purpose of conducting all regular business of the District, proper notice having been given.</p> <p>PRESENT: Trustees Brudnak, Greenfield, Zekich ABSENT: Trustees Kaspar, Schirmacher</p> <p>OTHERS PRESENT: Fire Chief Mike Schofield, Deputy Chief Nick Cinquepalmi, Finance Director Kerry Sullivan, HR Director Alice Stevenson, Attorney Megan Roche Steigauf and Recording Secretary Gerry Strunka.</p>	<p>OPENING MEETING</p> <p>ROLL CALL</p>
<p>No Public Comments.</p>	<p>PUBLIC COMMENTS</p>
<p>A motion to approve the Regular Meeting Minutes of July 23, 2024, was made by Trustee Zekich and seconded by Trustee Greenfield. Motion carried.</p> <p>Ayes: Trustees Zekich, Greenfield, Brudnak Nays: None Absent: Trustees Kaspar, Schirmacher</p> <p>A motion to approve the Special Meeting Minutes of September 10, 2024, was made by Trustee Zekich and seconded by Trustee Greenfield. Motion carried.</p> <p>Ayes: Trustees Zekich, Greenfield, Brudnak Nays: None Absent: Trustees Kaspar, Schirmacher</p>	<p>APPROVAL OF MINUTES</p>
<p>Kerry Sullivan gave her Finance Report and indicated that we would be requesting a Special Meeting on October 8th to present the 2025 Draft Budget.</p>	<p>FINANCE REPORT</p>
<p>No report at this time.</p>	<p>HUMAN RESOURCES</p>
<p>No report at this time.</p>	<p>COMMUNICATIONS</p>
<p>President Dan Fagan was in attendance but had no update at this time.</p>	<p>LOCAL 2754</p>
<p>No report at this time.</p>	<p>LOCAL 134</p>

<p>Trustee Zekich indicated that she had recently attended the IAFPD Conference and has found it very beneficial and has lots of ideas and suggestions to share with the Board.</p>	<p>COMMUNICATIONS FROM THE BOARD</p>
<ul style="list-style-type: none"> • We held several Chiefs' meetings • We continue to work with the Village of Orland Park on a joint Inspection Task Force • We continue to work with L2754 on future opportunities -- looking at data on keeping Ambulance 1 in service more often • Our new website is coming along very well and hope to have it operation in November • We are working on suggestions that were brought up at our last Decennial meeting • Our new chassis for the Utility Vehicle is in • We had a Medical Emergency with one of our firefighters, he is recovering well • OSHA will be here on the 25 to investigate the incident with our firefighter • Our Open House on September 7th went very well • We have on the agenda approval of a voluntary program to screen our members for abnormalities 	<p>CHIEF'S REPORT</p>
<p>Items A & B will be tabled:</p> <ul style="list-style-type: none"> A. RFBA 24-83 Request approval to engage Plug Ugly Solutions to provide dashboards which improve analysis and better transparency for our residents (\$5,500); B. RFBA 24-84 Request approval to engage Plug Ugly Solutions to conduct station and vehicle analysis based on GIS data to aid in future planning based on discussion By Decennial Committee (\$34,000) 	<p>OLD BUSINESS</p>
<p>A Motion to place Items A-F on a Consent Agenda:</p> <ul style="list-style-type: none"> A. District Treasurer's Report in the amount of \$2,698,528, Cook County Grant in the amount of \$4,591 and IT Project \$118,136; B. RFBA 24-91 Request approval of the Training Division's request to go out to bid for the delivery of the following courses funded by the UASI Cook County Grant between January 1, 2025 and July 31, 2025 (see detailed attached list); C. RFBA 24-92 Request approval to engage Foster & Foster to perform the GASB 75 actuarial analysis required for the 2024 audit (at a cost not to exceed \$7,120); D. RFBA 24-93 Request approval of a 2-year lease of a 2024 Chevy Blazer Electric Vehicle from Apple Chevrolet for the Fire Prevention Bureau (not to exceed \$11,921); 	<p>NEW BUSINESS</p>

<p>E. RFBA 24-94 Request approval to renew Team Viewer subscription which remotely connects devices of District/Dispatch outside of the District (not to exceed \$12,900);</p> <p>F. RFBA 24-95 Request approval to enter into a voluntary program with United Diagnostic Services for an early detection program utilizing an ultrasound comprehensive screening in conjunction with a NFPA 1582 wellness exam (not to exceed \$52,000).</p> <p>was made by Trustee Zekich and seconded by Trustee Greenfield. Motion carried.</p> <p>Ayes: Trustees Zekich, Greenfield, Brudnak Nays: None Absent: Trustees Kaspar, Schirmacher</p> <p>A Motion to approve the Consent Agenda Items A-F was made by Trustee Zekich and seconded by Trustee Greenfield. Motion carried.</p> <p>Ayes: Trustees Zekich, Greenfield, Brudnak Nays: None Absent: Trustees Kaspar, Schirmacher</p>	
<p>A Motion to go into Closed Session for Items A and H:</p> <p>A. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Orland Fire Protection District or legal counsel;</p> <p>H. Pending and/or probable litigation.</p> <p>was made by Trustee Zekich and seconded by Trustee Greenfield at 5:18 pm. Motion carried.</p> <p>Ayes: Trustees Zekich, Greenfield, Brudnak Nays: None Absent: Trustees Kaspar, Schirmacher</p> <p>Open Session reconvened at 5:49 pm.</p> <p>The following Trustees were present at Roll Call: Trustees Brudnak, Greenfield, Zekich</p>	<p>CLOSED SESSION</p> <p>RECONVENE</p>
<p>There being no further business, a motion to adjourn the meeting was made by Trustee Zekich and seconded by Trustee Greenfield at 5:50 p.m. Motion carried.</p> <p>Ayes: Trustees Zekich, Greenfield, Brudnak Nays: None Absent: Trustees Kaspar, Schirmacher</p> <p>Meeting adjourned.</p>	<p>ADJOURNMENT</p>

